

**SCOTTISH BORDERS COUNCIL
CHEVIOT LOCALITY COMMITTEE
INFORMAL MEETING**

NOTE of an Informal Meeting of the
CHEVIOT LOCALITY COMMITTEE held in
Committee Room 4, Council Headquarters
on Wednesday, 18 October 2017 at 3.30
p.m.

Present:- Councillors: S Mountford (Chairman), S. Hamilton, E. Robson. S. Scott, T. Weatherston.
Apologies:- Councillor J. Brown.
In Attendance:- Communities and Partnership Manager, Lead Officer for Localities, Democratic Services Officer (F Henderson).

1.0 LOCALITIES BID FUND

- 1.1 The Communities and Partnership Manager, Ms Smith, advised that the Informal Meeting had been organised to allow Members to agree arrangements for the Cheviot Localities Bid Fund. Ms Smith explained that the Fund had gone live on 15 October 2017 and gave a summary of the fund allocations for each Locality and the amount agreed by the Locality Committees for the first tranche. It was noted that the Cheviot locality had been allocated £85k. Ms Smith clarified that the maximum award was capped at £5k for a non-constituted group; the amount that could be allocated to constituted groups would be at the discretion of the Committee.
- 1.2 Ms Smith outlined the bid process and clarified that existing projects would not be eligible for funding, the Fund being for new and innovative projects. However, if an existing organisation applied for funding for a new project this would be considered. Any bids which did not meet the criteria and unsuccessful bids would be signposted to alternative sources of funding. The Borders Assessment Panel would assess the projects going forward to public vote.
- 1.3 With regard to marketing the Fund, Ms Smith advised that promotional leaflets and posters had been sent to all Community Councils and other appropriate sites and had been supplemented with a media release, Twitter and Facebook promotion. Members were asked to promote the project in their Wards and offer support to applicants. Members agreed that no additional marketing would be necessary as this would have to be financed from the Fund.
- 1.4 There was discussion with regard to the voting process, the potential for Voting Events and the potential problem with verifying on-line votes and postal votes.
- 1.5 The allocation of the Fund was then considered. It was agreed that £35k would be allocated for the first tranche, which would close on 1 December 2017, across all the Community Plan themes – Economy and Skills; Health and Wellbeing; Children and Young people; Vulnerable Adults and Families and Ageing Population. Any unallocated funding would roll onto the next tranche. The allocation of the remainder of the fund would be assessed following the first tranche, in order to gauge interest and likely community projects. In response to a question regarding clawing back allocated Funds, should a project not come to fruition, Ms Smith advised that although due diligence would be undertaken and appropriate monitoring and evaluation would take place, it would be unlikely that clawback would be successful on small amounts of funding. However, unsuccessful projects would not be permitted to access future funds from SBC, and SBC would be required to disclose these details if they approached other external funders. Working together and joint collaboration may be the best option for smaller groups.

**DECISION
AGREED:-**

- (a) That £35,000 be the allocation from the first tranche of the Cheviot Localities Bid Fund;**
- (b) That the allocation be aligned to all themes of the Community Plan;**
- (c) That no additional marketing was required; and**

The meeting concluded at 4.30 pm.